

LaSalle Public Library Board Meeting Minutes for December 2025.

Meeting began promptly at 6:30 pm

Board members present:

Benassi Jeppson Valle Nieslawski Opsal Schaub
Wendt

Board members absent:

Motion to approve the agenda was made by Jeppson and seconded by Valle, there were no objections.

October meeting minutes were approved by Opsal with second coming from Valle, motion carried.

Adult, teen, and youth services reports were reviewed by Wendt. DnD and Book Club are continuing to be very popular. Overall programming is going well. The library will be a hosting location for tax preparation. The reports were approved by Nieslawski with a second to the motion coming from Opsal.

Financials - Wendt highlighted the loss of a credit card bill in the mail, interest and fine were waived, and explained that the library was double charged for proquest and ancestry. The cost of both will be refunded to the credit card. Jeppson announced the city is expecting a 30% increase in health insurance costs for the next year. Wendt also highlighted that acquisitions are slow because of the Baker & Taylor shutdown. A motion to pay the November bills was made by Jeppson and seconded by Schaub.

Director's report - update on the success of the Halloween Book Giveaway, digital sign, food drive were given. Wendt, Malerk, and Wiseman attended an in-person Narcan training. Wendt explained that the library has created an Ingram account after the closure of Baker & Taylor, but acquisitions are slow at the moment. Wendt shared she would email the new standards provided by the state of Illinois. Lights in the director's office, a door, and the building's water heater were all fixed and Computer Spa payments are up to date. Wendt has started looking into the purchase of a people counter for the library to track foot traffic into the library. Motion was made by Nieslawski, and second provided by Valle.

There were no officers' & committee reports.

Closure of the library for weather related reasons on Saturday 29 November was discussed, and how the pay of employees went, and if overtime pay would be provided if employees were over their normal hours and would need to cover for other staff based on requests made by Mayor Grove in the summer.

Employee handbook was typed, updated, and an approval pending minor changes suggested motion was made by Schaub and seconded by Nieslawski.

Trustee training bulletin was shared by Wendt and discussion about doing

The trustee phone tree and contact list was updated.

Holiday dates were approved by Jeppson and seconded by Valle.

Holiday bonuses were discussed and a motion was made by Jeppson to approve and seconded by Schaub.

Jeppson made a motion to remove Christopherson from the Money Market 3 account with a second coming from Nieslawski .

No executive session was necessary.

A motion to adjourn was made by Schaub and seconded by Valle. The meeting adjourned at 8:15 pm.