

# LaSalle Public Library Board Meeting Minutes

Wednesday, March 25, 2026 6:30pm

Call To Order: Benassi

Public Comment: None

Board members present:

Benassi, Collins, Churney, Jeppson, Nieslawski, Parker, Wendt

Board Members absent: Opsal

Motion to approve the agenda was made by Nieslawski and seconded by Churney, motion carried.

February 2026 meeting minutes were approved by Jeppson and seconded by Collins, motion carried.

Financials - A review of February/March 2026 bills were discussed. The Financial Committee met before the board meeting to review the bills, with a recommendation to approve bills submitted. A motion to approve payment of all submitted bills and approval of the Treasurer's Report was made by Nieslawski and seconded by Jeppson. Motion carried. A discussion ensued about a quote from Computer Spa, for an upgrade to the Library's computer system; this would tie our system in with the city's computer system. Nieslawski made a suggestion that Jeppson talk to the city to see if our computer system really needed to be at the same upgrade level as the city's system. This discussion was tabled until Jeppson gets some feedback from the city as to the necessity of this upgrade. The Budget Committee did meet to work on the budget for 2026-2027 fiscal year. Line Item 5110 (maintenance) was increased to \$185,000.00 to accommodate the roof work to the addition and any additional repair to the original's building's roof. The other increase was to the salary line item as new hires would be covered. A discussion ensued about wages of current employees and promotions to full time for another. A motion was made to approve the budget as presented and discussed with the increase to the Maintenance line 5110 and an increase to the salary line, to account for raises and new hires by Jeppson and seconded by Collins. Motion carried.

Director's Report - The Director Submitted her Report and it was reviewed by the board. Statistics of the extended hours was reviewed. So far early hours are more favorable than the later hours. Some additional time with the YMCA programs was discussed. One of the extra cameras that were removed with an update was needed to replace a camera that went down. Statistics were reviewed. Wendt's work at home hours was reviewed. A motion to approve the submitted report and the documented work at home hours was made by Jeppson and seconded by Nieslawski.

Programming Report and Youth Services Report - Both the programming report and the Youth service report was discussed, including context and Statistics. One of our state programs was shared online by an outside source. This is still being addressed. A motion was made to accept both reports as presented was made by Nieslawski and seconded by Collins, motion carried.

Officers and Committee Reports - None

## Old Business

- Streamline ADA compliance service - A new contract was discussed. Wendt had gone to Streamline asking if we could get a discount for a multi- year contract, and they offered the service for three years at a cost of \$840.00 a year, a substantial savings. A motion was made to accept the bid from Streamline by Collins and seconded by Nieslawski. Motion carried.

-Trustee Training Update- Wendt talked about training that is now required for all trustees. She will send links for the training modules, or she will have a day where we can meet at the library and complete the training in a day.

-FOIA Policy Update-Wendt updated the FOIA policy so in the future, all that will have to be updated is the list of Trustees and Staff. A motion was made to approve the updated FOIA policy including a wording change from Board of Library Trustees Financial Statements to Library Board Financial Statements. A motion was made to approve the FOIA Policy, with the one wording revision, by Jeppson and seconded by Parker. Motion carried.

## New Business

-Library Standards Access/Advocacy-A discussion ensued about requirements for Access and Advocacy. There are standards which the state puts forth and need to be met, the standards are put forth with a worksheet where it is filled out regarding if we meet or need work on a certain areas. The form has already been submitted for this year, but the staff is reviewing it for next year.

-Nominating Committee-we will need a Vice President, a Treasurer and a Secretary for one year terms. Nieslawski volunteered for the Secretary position, Collins volunteered for the Treasurer. So the nominating committee will need to nominate a Vice-President.

-Computer Policy- Ages between 12 and 18 for computer use was discussed, as well as parent signed permission slips for children under the age of 18. The filtered computers in the downstairs children's library were also mentioned for those under 18 that do not have a permission slip on file at the Library. Wendt will work on a new policy combining the other computer policy and create one policy, instead of two, creating redundancy.

-Mission Telecom- A proposal was presented by Mission Telecom in regards to our ten hotspots that are checked out by patrons. Instead of currently paying \$486.00 a month through T-Mobile for the service, Mission Telecom is proposing \$840.00 a year. It would involve changing the SIM cards in the current hotspots. Wendt will be inquiring at other libraries to see if anyone else has the service, and how it is.

-Roof Repair Quote- This quote includes flashing and other repairs to the original building roof. He will also perform inspections yearly for a preventative maintenance aspect at a hourly rate. The quote does not include repairs that were already made because of need. A motion was made to accept the proposal from Mayou Roofing for \$1,088.00 by Jeppson and seconded by Parker. Motion carried.

-EBook House Bill- Wendt made the Board aware of House Bill 5236. I took the liberty of looking this up after the meeting for details. This is a brief description off of the bill from <https://www.ila.org/advocacy/ready-set-advocate-ebook-legislation>

The Digital Library Protection Act, as known as House Bill 5236, aims to prevent publishers from imposing unfair restrictions on libraries when licensing eBooks, digital audio books, and other electronic literary materials. It prohibits contracts that would prevent libraries from performing their usual functions, like licensing materials from other publishers, using necessary technology for lending, making preservation copies, or participating in interlibrary loan systems.

Correspondence and Communications - None

Executive Session - N one

Adjournment- A motion to adjourn was made by Nieslawski and seconded by Parker. Motion carried.

Submitted by Nancy Nieslawski